

For Office Use Only

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# Generals Card Authorization Form

**www.generalscashcard.com | Phone: (888) 913-4222**

**Purpose:** The purpose of this form is to give the student the option to advance funds to the Generals Card (your Herkimer College ID card) from anticipated student financial aid (including student and parent loans). This advance from college funds is based on projected financial aid which will be earned based on your attendance. The Generals Card can be used to make convenient purchases on and off campus at locations such as the bookstore and the cafeteria.

The Generals Card is a service offered through our Faculty Staff Association (FSA) that allows students to advance anticipated financial aid to an account to make miscellaneous purchases in the dining center, bookstore, and at participating off campus vendors.

The bookstore is notified when you have available financial aid to purchase textbooks and supplies. Provided that all of your financial aid requirements are complete, and you have financial aid in excess of your charges, you can report directly to the bookstore to obtain your books. They will have your charges posted to your student account to be paid by your excess financial aid.

**Important!**

Please review your bill carefully. Anticipated financial aid can be added to your Generals Card ONLY if your total financial aid exceeds your total charges. The amount due shown on your bill will be a negative amount if your aid exceeds your charges.

<b>Name</b>	
<b>Student ID Number</b>	<b>H</b>

### Financial Aid Account

For a list of off campus accepting locations, please visit:  
<http://generalscashcard.com/main/accepting-locations/>

<p>You may designate up to \$300 per semester for use at participating vendors on and off campus. <b>\$300 is the max for the entire semester! This account is not available until the first day of classes.</b></p>	<p>Enter amount up to \$300 for on and off campus spending</p> <p style="text-align: center; font-size: 2em;">\$</p>
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### Student Certification - Read and Sign Below

I reviewed my bill and verified that my anticipated financial aid exceeds my current term charges. I further understand that by completion of this worksheet, I must attend classes past the ninth week of the term to earn my Federal Title IV Financial Aid (including student and parent loans). I understand that if I do not meet attendance requirements, or if my financial aid awards are reduced, I will be responsible to repay all of the purchases made on the Generals Card not covered by financial aid. I reserve the right to request any unused portion of this advance as a refund once I meet attendance requirements. Federal Title IV financial aid funds are restricted to payment of current period tuition, fees, room, and board. Program regulations permit students to authorize use of Title IV financial aid funds for non-institutional expenses.

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**Student Signature**

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**Today's Date**